



Santa Ynez Valley Historical Museum
& Parks-Janeway Carriage House

Request to Access Materials from the Santa Ynez Valley Historical Museum Archives

This request form is for those wishing to access materials from the SYVHM Archives for purposes of reproduction, publication and personal use. The Archives will consider any project consistent with the Museum’s mission of preserving the history of the Santa Ynez Valley, advancing the Museum’s mission statement and vision, and providing accurate interpretation of the Archives materials. The Museum reserves its right to refuse requests not compatible with its Mission or any that require an unreasonable amount of Museum staff time or resources. Fees apply.

Organization/Researcher

Contact _____

Address _____

Phone _____ Fax _____ Email _____

Request

I request to research the following:

Final Product

How will the research be used? _____

Anticipated audience and distribution for final product: _____

Program description

Please attach treatment, outline, or other program description:

Request to photograph artifacts

The Museum reserves the right to review all archival photographs and may deny permission for usage. The photographer agrees to provide a copy of all images to be used to the Museum for approval.

I request to photograph the following subjects/objects:

Permission granted _____ Fee applied _____ Permission denied/reason _____

Permission to use research materials must be credited: *By Permission of Santa Ynez Valley Historical Museum*

Requesting Organization/Researcher

SYVHM and Carriage House/Staff

Signed _____

Signed _____

Title _____ Date _____

Title _____ Date _____

Santa Ynez Valley Historical Museum and Carriage House, 3596 Sagunto Street, Santa Ynez, CA

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